TO: Carol McGovern, Clerk of the Board of Representatives

COIDA Board Members/OCCRC Board Members

FROM: Elizabeth Horvath, COO, COIDA

DATE: December 8, 2015

RE: COIDA and OCCRC Board Meetings, December 17, 2015

Please be advised that a meeting of the Board of the County of Otsego Industrial Development Agency is scheduled for **Thursday, December 17, 2015 at 8:00 a.m.** at the IDA offices at 189 Main Street, Oneonta, New York. A meeting of the Board of the OCCRC will immediately follow.

Please post this notice in a public place in the County Building. Thank you.

cc: Kurt D. Schulte, Agency Counsel The Daily Star Hometown Oneonta Freeman's Journal The Cooperstown Crier